

# MUDDY PUDDLES



“Skills for a  
good life”

**ANNUAL REPORT 2018-19**

“We believe in a community where all children are encouraged and enabled to reach their unique potential”



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## ACKNOWLEDGEMENT OF LAND

We acknowledge the Yuin people, the traditional custodians of the lands on which we work, and we pay our respects to the elders past, present and those emerging leaders.

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# MESSAGE FROM THE CHAIRPERSON

Well, another huge year for Muddy Puddles. Many highlights throughout the year which I will cover in more detail as the report unfolds.

One of our big achievements was moving in to our Therapy Centre in August 2018. I think everyone knows how we feel about our beautiful building. Not only is it an impressive structure but more importantly it works. The flexibility of the offices, therapy and relaxation spaces are allowing our therapy team to provide the excellent service required by the Community.

A big part of our success is that we have an excellent CEO in Cate McMath who continues to guide Muddy Puddles to the twin goals of excellence in service provision and that all important issue of sustainability.

Standing behind Cate is a very strong Board with a broad range of skills covering service provision, governance, finance and accounting, building and infrastructure and above all else a united vision for where we need to take Muddy Puddles.

There have been a couple of Board changes throughout the year. We unfortunately lost Tracy Mayo as well as Anne Minato. Anne resigned to take up the position of Finance Manager. At the end of FY2019 we welcomed a new Board Member in Hugh Scott who brings with him a mountain of experience in not for profit organisations.

On the operational front dealing with the NDIS and its many complexities and frustrations takes up a huge amount of everyone's time. Cate tells me it is getting better/easier but still a frustration when you know your time can be put to greater good, like the promotion of Muddy Puddles and the important part it plays in our community.

Funding also remains a constant challenge. We do receive a great deal of community support for which we are forever thankful, as we are of the people and organisations that provide us with certain grant monies.

Most of these grants are for specific purposes such as targeted therapy and programs which is terrific however it would be good to be able to partially fund our operational expenses. We will be putting together a sponsorship program that will allow local business to provide either funds or services as a form of partnership with Muddy Puddles.

It would be remiss of me to not mention and indeed send a big thank you to our Fundraising Committee headed up by our Board Member Tina Philip and her merry band of helpers and likewise to all our wonderful Volunteers. Believe me Muddy Puddles cannot exist without your help and commitment.

There are way too many thank yous owing however in trying to name everyone I will only miss some people out so please everyone accept my thanks and the thanks of the entire Board.

I would like to single out the Rotary Clubs of Batemans Bay, Moruya and Narooma, Moruya Jockey Club, Batemans Bay Soldiers Club and Coastal Auto Group for their ongoing support.

I know all of the above has concentrated on operational stuff without acknowledging what our primary aim is (and the only reason why we exist) and that is to provide therapy services and development programs to kids with a disability.

It is heartwarming to say that we are achieving this goal with an energetic and dedicated team of Practitioners and direct support workers. The feedback is good and the Client list is growing so that we are constantly on the lookout for more therapists.

There was a massive lift in what services Muddy Puddles was able to provide with the arrival of our three new therapists. We were lucky enough to engage a Psychologist, a Speech Pathologist and an Occupational Therapist. In my opinion this lifted the whole organisation, the change was palpable, you could feel the buzz of activity.

None of this or any of the above would be possible without our dedicated office team. Nicole, Anne and Maureen, take a bow and of course my and the Board's thanks to Cate McMath for her outstanding loyalty, leadership and commitment.

As last year we still have many a challenge, but we are more than up for it.

Regards and thanks to all



John Wakelin



## MISSION

“Muddy Puddles provides opportunities in the Eurobodalla for children and young people with disability to build skills for a good life. Working together with families, carers and the community we provide therapy, development programs and individual supports to promote personal growth, awareness and inclusion.”

## VALUES

- Flexible
- Inclusive
- Respectful
- Sustainable
- Transparent

## STRATEGIC ACTION PLAN FOR 2018-19



### OUR SUSTAINABILITY

**GOAL:** Reach breakeven



### OUR CLIENTS

**GOAL:** Know our clients



### OUR TEAM

**GOAL:** Develop the team



### OUR PRESENCE

**GOAL:** Grow our support

## CEO'S MESSAGE

What a difference a year makes! At the end of FY2019 we had been in our new building for almost one year. I can't begin to communicate how it has felt to have a real home for our organisation. We are still pinching ourselves every day that we are fortunate to have such a beautiful environment in which to work and provide valuable services to our community.

In year two of our Strategic Plan we continued to build our team and welcomed several new people to key roles within the organisation. This allowed us to further enhance service delivery and provide more outreach services in homes, schools and the community. Our clients and enquiries continued to increase as our presence and reputation gained strength.

When we settled into our new environment, our focus quickly turned to one of our strategic pillars - Our Sustainability. In the years preceding 2019 much of our time was spent building our presence, team and service offering. In the second half of FY2019 we began to concentrate on streamlining our processes, understanding how we can provide value to our clients and support them to reach their goals, and importantly, ensuring we can breakeven and provide a sustainable service in the Eurobodalla. This continues to be a tough job working in the NDIS environment. It

remains very difficult for an organisation such as ours to cover costs, which is why fundraising and grant seeking remains an important focus.

We continued to strengthen our alliances with organisations in our local community or servicing our community that are in sync with our values and objectives. The combined Rotary Clubs of Batemans Bay, Moruya and Narooma, along with the Moruya Jockey Club were major fundraising partners, allowing us to provide early intervention services to young children who do not have government funding. We continue to develop our mutually beneficial relationship with the University of Canberra and supported student placements throughout the year. We were also happy to accommodate our first University of Wollongong student placements in the early childhood field.

Overall, the feedback we receive from our clients is excellent. In our 2018 Client Satisfaction Survey our Net Promoter Score was 61, indicating that 76% of our clients would recommend Muddy Puddles to a friend. Of the clients surveyed, over 90% were either very satisfied or somewhat satisfied with our service. The survey data indicated that most clients were happy with our processes and felt respected, consulted, safe and comfortable to let us know how we can improve. Our practitioners who facilitate group

programs actively involve the children and young people in the evaluation process and our groups continue to evolve with direct feedback from our participants.

I am incredibly proud of the achievements we have made as an organisation in just over four years. Our innovative Team move us forward every day, showing compassion and strength to build the skills of the young people we serve. I wish to thank the Board for their continued support and for their commitment to achieving our organisational goals.



Cate McMath



# SUMMARY OF OUR YEAR 2018-19



**11 educators  
and therapists**



**11 program assistants**



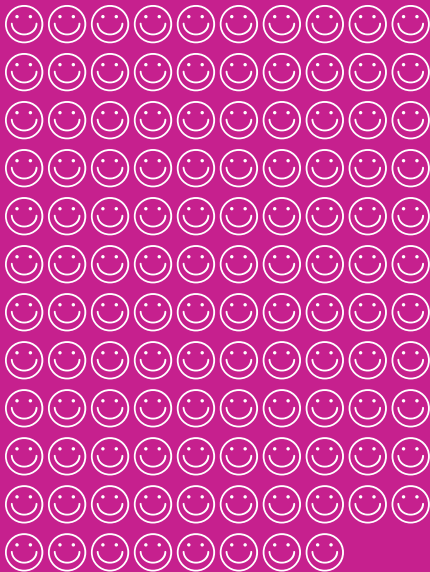
**4 in administration**



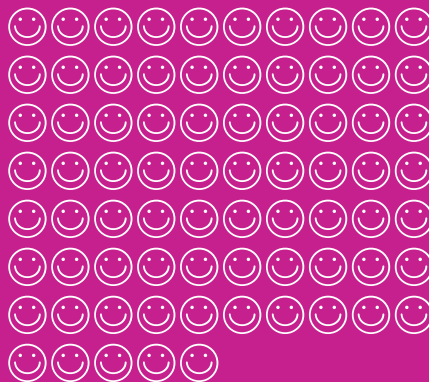
**48 volunteers**



**21 capacity building group programs**



**118 children accessed  
therapy services**



**75 children accessed  
capacity building groups**



**41 children accessed  
individual support to  
enable participation**



**Our practitioners  
provided almost  
2,000 individual  
therapy hours**



**Our Client  
Support team  
provided over  
2,000 hours of  
direct support**



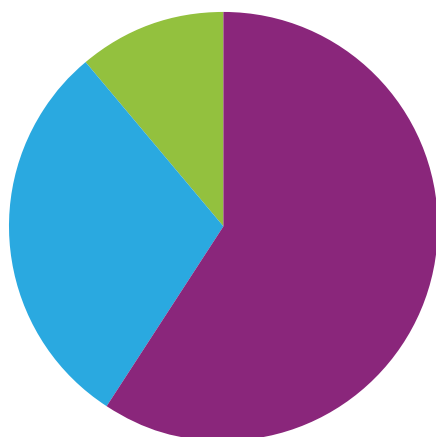
**Children and  
young people  
received 1,900  
hours of capacity  
building group  
time**

# OUR CLIENTS



Develop skills of children with a disability, and their families, so they can reach their unique potential

**CLIENTS BY LOCATION**



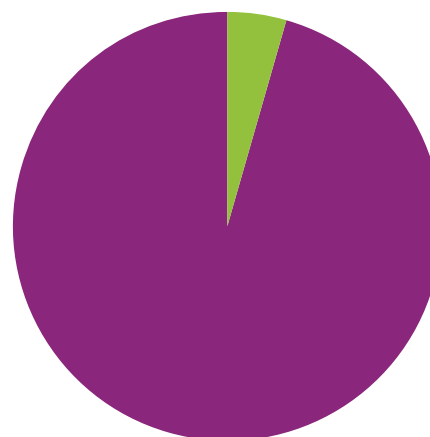
- Batemans Bay 59%
- Moruya 30%
- Narooma 11%

**CLIENTS BY AGE**



- 0-6 years 21%
- 7-12 years 43%
- 13-16 years 26%
- 17+ years 10%

**FUNDING TYPE**



- Fee for service (5%)
- NDIS (95%)







## Know our clients

This year our focus was on getting to know our clients and their needs so we can ensure the supports we are providing are suitable. We aim to develop a trusting and respectful relationship with our clients and their families, so it is important that we adopt a person-centred approach when planning and delivering supports.

We refined our client intake process and developed tools to allow us to capture measurable goals that are important to our clients. For our younger clients (aged 0 – 6 years) we use the Routines Based Interview (RBI™) technique developed by Robin McWilliam. This model has been developed over 30 years and is recognised as a best practice approach in the early childhood intervention space. It is designed to establish a positive relationship with the family, gather information about the

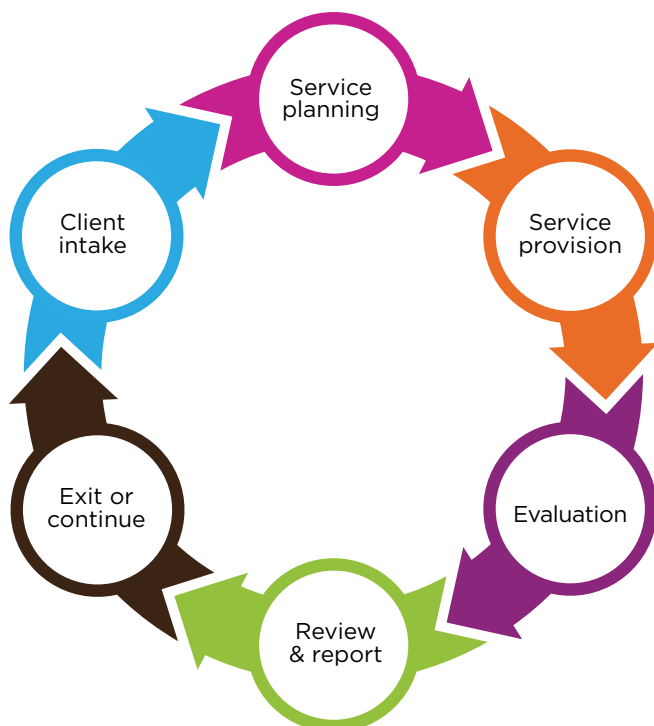
child and family needs and develop a set of goals or functional outcomes that are relevant to the family's everyday routine.

For our older clients we take a similar approach, where we ask questions to get to know the young person and their interests, and what they would like to achieve as a result of attending Muddy Puddles. We listen to the feedback of our clients and adapt our programs and services to suit their needs and to ensure therapy is fun and engaging. This year we celebrated the achievements of participants in group programs and organised opportunities for them to showcase their work to family and community. We held a film night at Batemans Bay Library where the dramatherapy participants showed their film creations. Our mid-year Winter Mystery Dinner and Show was a lot of fun and all our group participants had

a chance to shine. Both events were catered by our cooking groups.

Most of our clients are participants in the National Disability Insurance Scheme (NDIS) which aims to support the independence and social and economic participation of people with a disability. It is important that the supports we provide align with our clients' NDIS goals and help them progress towards those goals. As a Registered NDIS Provider, Muddy Puddles has an obligation to deliver supports in accordance with the NDIS Practice Standards. We use evidence-based practices to deliver therapeutic supports and work with our clients closely at each step in the Client Service Cycle.

### CLIENT SERVICE CYCLE



### THERAPY SERVICES

- > Psychology
- > Behaviour Support
- > Occupational Therapy
- > Speech and Language Therapy
- > Music Therapy
- > Dramatherapy
- > Art as Therapy
- > Early Childhood Early Intervention Supports

We continued to strengthen our suite of services this year. With three more full-time therapists on board, our multidisciplinary team was able to provide more services in schools, homes and in our Therapy Centre. Due to the increased capacity that our new building gave us, we were also able to increase the number of group programs we delivered.

# GROUP PROGRAMS



## EARLY YEARS



JUMP UP



JUMP IN



JUMP IN

**Jump Up** – a joint fundraising campaign with the Eurobodalla Rotary Clubs and the Moruya Jockey Club provided the funds to begin supporting those children who do not have NDIS funding but have been flagged as requiring early intervention. In the Jump Up program we support families to access assessment, diagnostic and education pathways, while also providing immediate intervention.

**Jump In** – early intervention practitioners facilitate this play-based small group program to promote play and social skills, language and communication, gross and fine motor skills, thinking skills and sensory processing.

**Songbirds** – our Registered Music Therapist uses songs, musical games and dances to promote social and communication skills and self-regulation.





## PRIMARY / YOUTH



**Spark** – social skills and positive behaviour program

**Vibes** – encouraging social-emotional, communication and physical skills via music therapy

**Connect** – exploring the world of technology our clients learn about problem solving, critical thinking and social interaction

**Soundwaves** – introducing song writing, beat production and recording to build confidence and self-esteem

**Kick Start** – once again, supported by the Batemans Bay Soldiers Club, we delivered this excellent program for

teens to focus on fitness for the mind and body

**Stretch** – transition to high school program

**Gourmet** – cooking, social and self-help skills

**Snapshot** – imaginative and dramatic play for development

**Graze** – a social outing to develop independence, build friendships and improve social skills

**Youth Advocacy Group (YAG)** – developing self-advocacy skills and networks

### Direct support

Our team of direct support workers (Program Assistants) provide our clients with additional assistance in the community, at home, in programs or recreational activities. Their role varies depending on the goals of the client and their skill level. Some of our Program Assistants provide therapy assistance to clients and their families, increasing the frequency that clients can access therapeutic support and making their NDIS plan funds stretch further.



## OUR TEAM



### Improve the capacity of our team to support our clients and the community

As our team settled in to our new premises, it soon became apparent that we needed more therapists to meet demand. In January we embarked on a national recruitment drive for allied health professionals and were lucky to find three excellent practitioners, thanks to the assistance of Sue Berry and the Rural Doctors Network. During March and April we welcomed Lisa Cassar, Psychologist, Jess Williams, Speech Pathologist and Christine Martin, Occupational Therapist. All three hit the ground running and have received positive feedback from our clients.

We also recognised the need for a full-time Administrative Assistant to provide a consistent contact for our clients. Maureen Williams took up this role in May, with a handover from the familiar face of Muddy Puddles, Renee Baker. Fortunately, Renee has remained with us and moved into the role of Program Assistant.

After many years of giving her time freely, Anne Minato came on board in a permanent part-time capacity as our Finance Manager. This change has provided a stability and certainty that our admin team required.

Our team was further bolstered by Lin Barnes, delivering Art as Therapy, and Andrew Radford, a Program Assistant who co-facilitates the Youth Advocacy Group. Andrew is a passionate self-advocate and international speaker sharing his experiences of living with autism.

During the year we supported several student placements, two groups of Occupational Therapy students from the University of Canberra and two early childhood students from the University of Wollongong.

### Develop the Team

Our organisation realises the importance of investing in training and development. In the current NDIS environment, this is something that may be at risk in some organisations as they struggle to find the funds to cover these costs. Training and professional development will remain a high priority for Muddy Puddles as we strive to provide a high quality and consistent service.

Training and development 2018-19:

Child Protection, Key Word Sign, Cerebral Palsy, Early Childhood Early Intervention Conference, Creative ways to help children manage big feelings, Handwriting.

We have established clear and regular channels of communication for our growing Team to ensure everyone understands our processes and direction, and they have opportunities to identify and discuss improvements.

Our Team do an amazing job and always provide supports with energy and enthusiasm. On the flip side, the work they do can be quite draining so in May we decided to allocate some time in the week where they could relax. So began our Mindfulness with Mary on Fridays that allows us to get lost in Mary Castriosis's voice and soothing music for about 45 minutes (thanks Mary!).





# OUR BOARD AND MANAGEMENT



## **JOHN WAKELIN** CHAIRPERSON

John is a semi-retired businessman who joined the board of Muddy Puddles in March 2015. He is a Vietnam Veteran who found his way to Batemans Bay in 1969. He has had a long, interesting and successful business career ranging from air conditioning contracting to manufacturing, land and property development and aged care. He is heavily involved in the community and is still active in business.

## **OSCAR GENTNER** VICE CHAIR/SECRETARY

Oscar is a fully qualified disability service CEO who has recently retired from full time work. His qualifications include management & administration degrees, accounting and auditing qualifications. As a consultant and trainer he has delivered many specific industry training programs and has diverse human & industrial relations experience. Oscar joined Muddy Puddles in 2015.

## **ANNE MINATO** TREASURER Resignation 25/01/2019

Anne was a founding member of Muddy Puddles and has been its Treasurer since its inception in November 2014. Anne is a qualified Bookkeeper and BAS Agent and a retired primary teacher with many years' experience, including special needs in a pre-school environment. She and her husband have been involved in small business in the local area for over 25 years. She has many years' experience in both paid and voluntary roles with a number of not for profit organisations.

## **DR ANDREW ELEK** DIRECTOR/TREASURER

Dr Andrew Elek is a Visiting Research Fellow of the Crawford School of Economics and Government at the Australian National University (ANU). He has worked extensively in development economics in South Asia and the South Pacific, and as a Senior Economist with the World Bank. During his time with the Australian Government, he was the inaugural chairman of APEC Senior Officials, with a central role in the establishment of the Asia Pacific Economic Cooperation (APEC) 1989.

## **BERNIE BASEVI** DIRECTOR

Bernie is a semi-retired businessman and builder with over 35 years' experience in the building industry. He has also been greatly involved in the community, with life memberships of Apex Clubs of Australia, Braidwood Servicemen's Club, Malua Bay Fishing Club, and Malua Bay Bowling and Recreation Club, attesting to that involvement. Bernie is a current director of Malua Bay Bowling and Recreation Club, and chairman of the Parish Pastoral Council of St. Bernard's Parish Batehaven.

## **TINA PHILIP OAM** DIRECTOR

Tina Philip joined Muddy Puddles in January 2016 after having retired the previous year from her long-term employment in the mental health field as a psychiatric nurse consultant. Tina has extensive clinical experience spanning over 40 years and is well known for her commitment to the development and enhancement of services in rural area. She is a passionate advocate for individuals and their families who experience complex problems.

## **TRACY MAYO** DIRECTOR Resignation 20/02/2019

Tracy was appointed to the Board of Muddy Puddles in August 2016 and brings to the organisation her 25 years' experience across disability, child protection, homelessness, family violence and therapeutic services. She has a Bachelor of Social Science, majoring in Psychology and Sociology, as well as a Diploma of Business Management and senior level certification in WHS. Tracy is currently the Regional Manager for SouthCare, Southern NSW and Western Region.

## **ELIZABETH HUPPATZ** DIRECTOR

Elizabeth is a tutor in Nursing and Disabilities at South Coast Colleges and has a long career in clinical service and consultancy. She has volunteered in disability services in Vietnam and Cambodia since 1999 and visits there regularly. Elizabeth was appointed to the Board in 2018.

## **CATE MCMATH** CEO

Cate joined Muddy Puddles in 2015 and has enjoyed the challenge of building the team and framework for the organisation. She spent many years in Melbourne consulting to companies in the quality management space and has held senior HR roles in the corporate sector. After completing a Bachelor in Economics and Marketing, Cate started her career in marketing and worked for the Thai Government in Bangkok before returning home to start a family. Cate is familiar with the joys and challenges of having a child with a disability as her eldest daughter has a moderate intellectual disability.

# OUR PRESENCE



Create a welcoming 'hub' for families and the community to receive support, information and direction



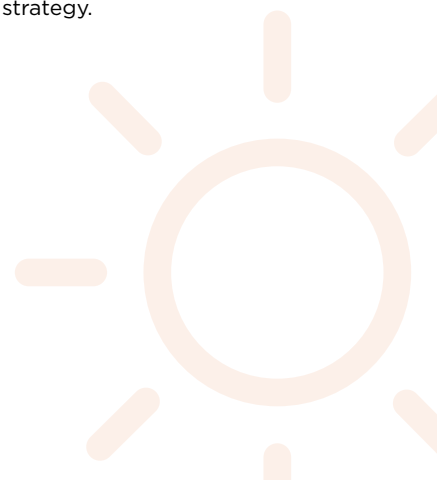
## Grow our support

In previous years this objective had been an important focus for our Team. We worked hard to achieve the physical 'hub' and moved quickly to create a welcoming and informative environment for families. We celebrated the opening of our Therapy Centre in October 2018 and welcomed our community into the building. We realised when we moved in that the wall space was perfect to display local art, so every three months, Creative Arts Batemans Bay (CABBI) delivers fresh art work from their members to adorn our walls. It's this type of support that spurs us on to do more.

There was interest from other organisations, in the community and beyond, to use our space for value-add services, such as Tuning into Teens and Key Word Sign workshops. We welcomed these sessions and enjoyed being able to provide appropriate spaces to facilitate information sessions.

Our focus also turned to growing our support. We did this by concentrating on high value fundraising events and delivering targeted marketing and communications. Our monthly newsletter has been changing to include more information about our

Volunteers and fundraising activities, as well as profiling our Team members. We have more regular social media posts via Facebook, Instagram and Twitter. Our distribution list continues to grow and we look forward to refining our marketing strategy.



# MESSAGE FROM THE FUNDRAISING COMMITTEE CHAIRPERSON



We cannot underestimate the importance of volunteers and their role in the success of Muddy Puddles. Their true value is difficult to evaluate but it is estimated that this financial year our Volunteers contributed over \$90,000 value in direct services. The benefits of investing in a Volunteer Team go way beyond the dollar value. Every day we see the positive impact our Volunteers have on our clients and community, of course on the success of Muddy Puddles and importantly Volunteering has a real benefit to the Volunteers themselves.

Muddy Puddles provides an opportunity for Volunteers to assist the growing number of families in the Eurobodalla Shire requiring services for their children with a disability or complex needs. Volunteering offers a chance to help others out, sometimes even the smallest tasks can make a real difference to people's lives. Dedicating time and skills as a Volunteer helps make new friends, boost social networks and enhance physical wellbeing and mental health.

The time commitment and roles that our Volunteers take on are broad and varied. As much as possible, the roles allocated to Volunteers are matched to their areas of interest, the time they have available and their skill base. We make every effort to ensure that the Volunteer position is "a good fit". The organisation recognises that while Volunteers are donating their valuable time, it is important that they also enjoy being part of the "Team" and feel valued regardless of the role they have. No role is more important than another.

Muddy Puddles has a growing team of Volunteers now totalling 47. Services provided can be divided into two categories, direct and indirect services. Direct services include the roles of Board Members who meet monthly to oversee the direction and governance of the organisation. Board Members sit on various sub-committees such as Finance and Governance, Fundraising,

and Service Design to provide oversight and practical assistance. Other direct Volunteer services include assisting practitioners in the delivery of group programs, facilitating free parent support groups, garden and general maintenance, cleaning and administrative duties.

Indirect services are predominantly those provided by the Fundraising Committee and those supporting their function. Their primary goal is to raise funds to support those families in the Eurobodalla who need services but do not receive funding to access them. Support is also sought from businesses in our community to contribute towards this goal. This may be by providing prizes for raffles, promoting our events and in some cases offering use of their facility free of charge.

In line with our Strategic Action Plan, we are moving towards a focus on high value fundraising events that we can deliver consistently each year. During FY2019 we held a number of fundraising activities which brought the community together for some great fun.

In addition, donation boxes have been distributed across the Shire which are collected approximately every four months and have proven to be very beneficial. It remains essential that additional funds are raised to support families who are awaiting an NDIS

package, or those in the area of early childhood early intervention where their needs are not currently being met.

On Behalf of the CEO and Board of Directors I would like to thank all Volunteers for their dedication, commitment and support. Also, to those businesses, individuals and groups who have made donations to Muddy Puddles throughout the year, I would like to thank you for your ongoing support and generosity.

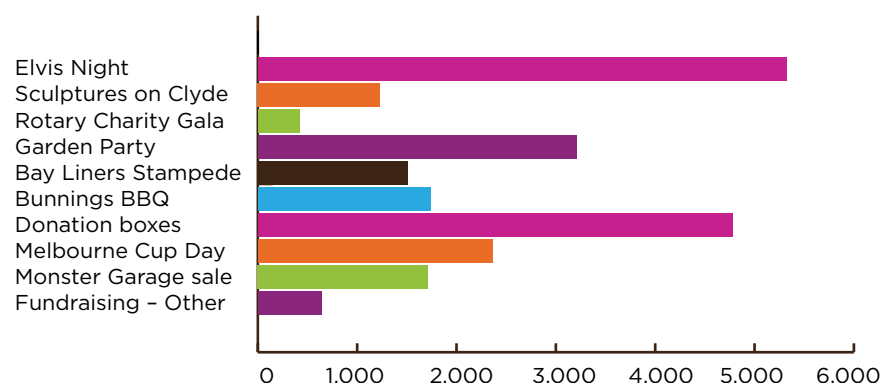
Over the past few years an extraordinary Team has been built and we look forward to another productive and fun year ahead.

*Tina Philip OAM*

Tina Philip



## FUNDRAISING 2018-19







# OUR SUSTAINABILITY

## Deliver a sustainable and professional service in the Eurobodalla

## Reach breakeven

Although we have left the objective of sustainability to the end of this annual report, it was in fact the highest priority for FY2019. We are committed to delivering a sustainable service to support families in the Eurobodalla, and to do that we must be able to be self-sustaining. This has meant some difficult

decisions and some serious shifts for our Team in the way they do things. Fortunately, our Team understand the long-term vision for Muddy Puddles and have proven that they can balance compassionate service provision with operational goals.

**“Last year saw Muddy Puddles achieve a net surplus of \$244,865”**







# FINANCE REPORT

The financial year 2018-19 was a very exciting one in the evolution of Muddy Puddles as we moved in to our new building. From 2015, when we received the capital grant from the NSW Government, we needed to turn much of our attention to the planning and construction of our new premises.

To have it come to fruition in such a remarkably efficient way is in no small part due to Bernie Basevi who project managed the construction, John Wakelin and Kate Taylor who were part of the Development Committee, and the many consultants, contractors and suppliers who assisted in a variety of ways, enabling the build to come in on time and under budget. We have been able to retain the savings from construction and are now turning our attention to use all funds available to help build our team to extend and improve the services offered to clients.

Last year saw Muddy Puddles achieve a net surplus of \$244,865, and a breakdown of this follows. This was down on the previous year but was expected as we used the capital grant to construct our lovely building. This has led to a decline in cash on hand for 2018-19 compared to the previous year but an increase in total fixed assets.

The financial focus since completing the building has been to become a sustainable organisation, ensuring that we are here for the long term. Earlier this year, our financial prospects were reviewed by John Wylie, an experienced management consultant, who gave freely of his time and expertise over a weekend with the Board and senior management. That advice has encouraged us to project forward over the next few years to plan staffing decisions, demand for services and potential changes in NDIS funding policies.

Financial processes have become more specialised and streamlined over the year, with the installation of several new software systems to strengthen our administrative capacity for service delivery, staffing and accounting. Financial reporting to management and the Board is more timely and more targeted. We again received an unqualified audit report from our auditors, Hales Douglass Pty Ltd.

The majority of our service revenue remains NDIS funding, more than doubling the amount for the previous year. However, as many clients are still waiting for NDIS funding, or may not be eligible, we rely on grants, donations and fundraising to support them to achieve their goals. We are grateful to the Batemans Bay Soldiers Club, Coastal Auto Group and the combined Rotary Clubs of Batemans Bay, Moruya and Narooma and the Moruya Jockey Club along with all other donors for their continued support of our objectives.

A special thank you must go to our Volunteers who have contributed so much to the organisation in a variety of ways last financial year, including the Board, Development Committee, grant writers, program assistants, gardening and property maintenance crew. Our fundraising committee and its' supporters have worked tirelessly to raise over \$22,000 through diverse, fun activities.

The team at Muddy Puddles continues to put its energies in to creating and building a sustainable, professional organisation delivering a high-quality service to the people of the Eurobodalla.



Anne Minato  
Finance Manager



Andrew Elek  
Treasurer



# 2018-19 SIGNIFICANT FINANCIAL HIGHLIGHTS



## NDIS INCOME

NDIS revenue more than doubled over the year to **\$642,537**



## FUNDRAISING

Fundraising and donations raised for the year increased to **\$142,758**



## ASSETS

Net assets grew to **\$1,552,194**



## CONSTRUCTION BUDGET

**\$240,000** savings put directly into service provision



## VOLUNTEER CONTRIBUTIONS

equal to over **\$90,000** in value throughout the year



## RECEIVED

Muddy Puddles **received an unqualified audit report** from our auditors, Hales Douglass Pty Ltd

The full Financial Report can be obtained at [www.muddypuddles.org.au/About Us/Financials](http://www.muddypuddles.org.au/About%20Us/Financials) or by phoning 02 4472 6939 and requesting a copy.

# OUR FINANCIALS

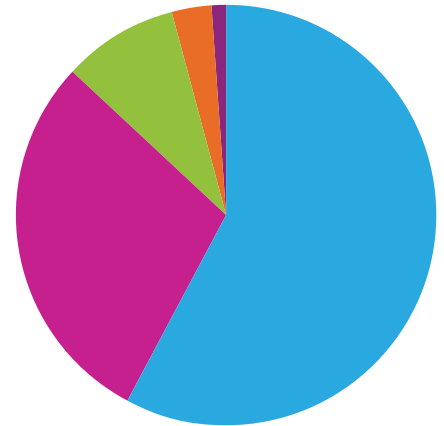


| STATEMENT OF COMPREHENSIVE INCOME              |     | 2019             | 2018             |
|--|-----|------------------|------------------|
| <b>REVENUE</b>                                 |     |                  |                  |
| Service revenue                                | 58% | 681,226          | 370,539          |
| Grants received                                | 29% | 342,825          | 1,208,809        |
| Donations received                             | 9%  | 99,753           | 22,679           |
| Fundraising                                    | 3%  | 31,675           | 43,003           |
| Interest received                              | 0%  | 1,549            | 18,165           |
| Other Income                                   | 1%  | 10,161           | 130              |
| <b>Total revenue</b>                           |     | <b>1,167,189</b> | <b>1,663,325</b> |
| <b>EXPENSES</b>                                |     |                  |                  |
| Direct service costs                           | 48% | -444,343         | -228,363         |
| Administration costs                           | 37% | -345,422         | -39,203          |
| Board & volunteer expenses                     | 8%  | -77,981          | -220,084         |
| Client subsidy                                 | 2%  | -13,916          | -24,674          |
| Fundraising expenses                           | 1%  | -8,670           | -8,232           |
| Property expenses                              | 3%  | -23,166          | -5,556           |
| Training & other expenses                      | 1%  | -8,826           | -2,795           |
| <b>Total Expenses</b>                          |     | <b>-922,324</b>  | <b>-528,907</b>  |
| Surplus for the year                           |     | 244,865          | 1,134,418        |
| Other comprehensive income for the year        |     | 0                | 0                |
| <b>Total comprehensive income for the year</b> |     | <b>244,865</b>   | <b>1,134,418</b> |

| STATEMENT OF FINANCIAL POSITION  |  | 2019             | 2018             |
|----------------------------------|--|------------------|------------------|
| <b>CURRENT ASSETS</b>            |  |                  |                  |
| Cash and cash equivalents        |  | 341,568          | 832,016          |
| Receivables                      |  | 35,086           | 39,297           |
| Prepayments                      |  | 4,137            | 1,537            |
| <b>Total Current Assets</b>      |  | <b>380,791</b>   | <b>872,850</b>   |
| <b>NON CURRENT ASSETS</b>        |  |                  |                  |
| Property, plant and equipment    |  | 1,507,234        | 998,764          |
| <b>Total Non Current Assets</b>  |  | <b>1,507,234</b> | <b>998,764</b>   |
| <b>Total Assets</b>              |  | <b>1,888,025</b> | <b>1,871,614</b> |
| <b>CURRENT LIABILITIES</b>       |  |                  |                  |
| Trade and other payables         |  | 308,791          | 550,054          |
| Current provisions               |  | 27,040           | 14,234           |
| <b>Total Current Liabilities</b> |  | <b>335,831</b>   | <b>564,288</b>   |
| <b>Non Current liabilities</b>   |  | <b>0</b>         | <b>0</b>         |
| <b>Total Liabilities</b>         |  | <b>335,831</b>   | <b>564,288</b>   |
| <b>NET ASSETS</b>                |  | <b>1,552,194</b> | <b>1,307,326</b> |
| <b>EQUITY</b>                    |  |                  |                  |
| Accumulated Surplus              |  | 1,552,194        | 1,307,326        |
| <b>TOTAL EQUITY</b>              |  | <b>1,552,194</b> | <b>1,307,326</b> |

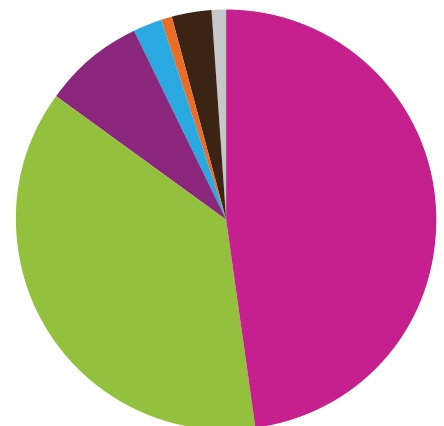
| STATEMENT OF CASH FLOWS                                    |  | 2019            | 2018            |
|--|--|-----------------|-----------------|
| <b>CASH FLOW FROM OPERATING ACTIVITIES</b>                 |  |                 |                 |
| Receipts from operating activities                         |  | 1,056,442       | 843,381         |
| Payments to suppliers and employees                        |  | -976,782        | -419,343        |
| Interest received  |  | 1,549           | 18,165          |
| <b>Net cash provided by (used in) operating activities</b> |  | <b>81,209</b>   | <b>442,203</b>  |
| <b>CASH FLOW FROM INVESTING ACTIVITIES</b>                 |  |                 |                 |
| Payments for property, plant and equipment                 |  | -571,657        | -937,189        |
| <b>Net cash provided by (used in) investing activities</b> |  | <b>-571,657</b> | <b>-937,189</b> |
| Net increase (decrease) in cash and cash equivalents held  |  | -490,448        | -494,986        |
| Cash and cash equivalents at beginning of year             |  | 832,016         | 1,327,002       |
| <b>Cash and cash equivalents at end of year</b>            |  | <b>341,568</b>  | <b>832,016</b>  |

## WHERE THE MONEY CAME FROM



- Service revenue
- Grants received
- Donations received
- Fundraising
- Interest received
- Other income

## HOW THE MONEY WAS SPENT



- Direct service costs
- Administration costs
- Board & volunteer expenses
- Client subsidy
- Fundraising expenses
- Property expenses
- Training & other expenses



## Eurobodalla Education and Therapy Services Ltd

ACN 601 862 042

### Auditor's Independence Declaration under section 60-40 of the Australia Charities and Not-for-profits Commission Act 2012 to the Directors of Eurobodalla Education and Therapy Services Ltd

I declare that, to the best of my knowledge and belief, during the year ended 30 June 2019, there have been:

- (i) no contraventions of the auditor independence requirements as set out in the *Australian Charities and Not-for-Profits Commission Act 2012* in relation to the audit; and
- (ii) no contraventions of any applicable code of professional conduct in relation to the audit.

Hales Douglass

Andrew Hare  
Partner

Dated this 5th day of November 2019

Ulladulla NSW 2539



## Eurobodalla Education and Therapy Services Ltd

# Independent Audit Report to the members of Eurobodalla Education and Therapy Services Ltd

### Report on the Audit of the Financial Report

#### Opinion

We have audited the accompanying financial report, being a special purpose financial report of Eurobodalla Education and Therapy Services Ltd (the Company), which comprises the statement of financial position as at 30 June 2019, the statement of comprehensive income, the statement of changes in equity and the statement of cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies, and the directors' declaration.

In our opinion, the accompanying financial report of the Company is in accordance with the *Australian Charities and Not-for-Profits Commission Act 2012*, including:

- (i) giving a true and fair view of the Company's financial position as at 30 June 2019 and of its financial performance for the year ended; and
- (ii) complying with Australian Accounting Standards to the extent described in Note 1 and the *Australian Charities and Not-for-Profits Commission Regulation 2013*.

#### Reporting under the *Charitable Fundraising Act 1991 (NSW)*

In our opinion:

- i) the financial report gives a true and fair view of the Company's financial result of fundraising appeal activities for the financial year ended 30 June 2019;
- ii) the financial report has been properly drawn up, and the associated financial records have been properly kept for the period ended 30 June 2019, in accordance with the *Charitable Fundraising Act 1991 (NSW)* and Regulations;
- iii) money received as a result of fundraising appeal activities conducted during the period ended 30 June 2019 has been properly accounted for and applied in accordance with the *Charitable Fundraising Act 1991 (NSW)* and Regulations; and

there are reasonable grounds to believe that the Company will be able to pay its debts as and when they fall due.

#### Basis for Opinion

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Report* section of our report. We are independent of the Company in accordance with the auditor independence requirements of the *Australian Charities and Not-for-Profits Commission Act 2012* and the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 *Code of Ethics for Professional Accountants* (the Code) that are relevant to our audit of the financial report in Australia. We have also fulfilled our other ethical responsibilities in accordance with the Code.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### Emphasis of Matter - Basis of Accounting

We draw attention to Note 1 to the financial report, which describes the basis of accounting. The financial report has been prepared for the purpose of fulfilling the directors' financial reporting responsibilities under the *Australian Charities and Not-for-Profits Commission Act 2012*. As a result, the financial report may not be suitable for another purpose. Our opinion is not modified in respect of this matter.

## Responsibilities of Directors for the Financial Report

The directors of the Company are responsible for the preparation of the financial report that gives a true and fair view and have determined that the basis of preparation described in Note 1 to the financial report is appropriate to meet the requirements of the *Australian Charities and Not-for-Profits Commission Act 2012* and is appropriate to meet the needs of the members. The directors' responsibility also includes such internal control as the directors determine necessary to enable the preparation of a financial report that gives a true and fair view and is free from material misstatement, whether due to fraud or error.

In preparing the financial report, the directors are responsible for assessing the Company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the directors either intend to liquidate the Company or to cease operations, or have no realistic alternative but to do so.

## Auditor's Responsibilities for the Audit of the Financial Report

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial report.

As part of an audit in accordance with the Australian Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- - Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- - Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control.
- - Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- - Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the entity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Entity to cease to continue as a going concern.
- - Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Hales Douglass



Andrew Hare  
Partner



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Ulladulla NSW

Dated this 5th day of November 2019

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